

PERFORMANCE MEASUREMENT COUNTIES

Advisory Meeting

May 12, 1999

DSS Training Center

1122 S Street, Delta Room

Sacramento, California

MEETING SUMMARY

1. Agenda and review of summary from previous meeting--Lois welcomed all the attendees at the meeting. Lois introduced Mike Howland the new Deputy Director for the Program Planning and Performance Division. Mike introduced himself and provided an overview of his background. He stated that in the four weeks since taking his current position he has learned the most about the numerous programs in the department. He acknowledged the importance of the collection of data by the PMC and noted that many clients depended on our data. Lois reviewed last month's summary and no changes were reported. The agenda was reviewed for completeness.
2. San Luis Obispo Conference—Daphne handed out the latest conference agenda. A review of the agenda followed with all the participants providing input on the agenda. Daphne stated that anyone planning on using handouts in their presentation, must copy at least 55 and hole-punched so that they can be included in the notebooks. A review of the handouts and who was responsible for bringing them was reviewed.
3. CFAP cases—Frank Andersen spoke of the federal requirement to report data on these cases. The Division is analyzing the best way of collecting these data. He stated that the CFAP sample size would be around 3,000 cases annually. If we don't get an exemption from the Feds to do these reviews we would have to begin collecting these data in October, 1999. We have provided our comments on the proposal.
4. Sampling update—Marietta reported on a survey she had taken and she has provided her findings to Lois. Lois will release findings to PMC members.
5. Food Stamp QC update—Ophelia Girard from Data Operations Branch reported that the corrective action plan was released in early May. Included in the CAP are the county corrective action plans. Ophelia stated that the county plans looked good. Gary Swanson has requested a meeting with FNS to get their comments on the CAP. He expects to report on this meeting at San Luis Obispo.
6. New Name selection for QCIS—will be discussed at the conference.
7. Structure of the Meetings—postponed for the June meeting.
8. Internet Sites—Hector provided a list of web sites that will also be included in the conference handouts.

9. TANF drops—Evalyn Epps reported on drop cases that could not be changed due to federal rules. It was decided that Richard Trujillo would issue a transmittal that would detail a process where the counties would complete the minimum required federal classes and then “force” the case as completed.
10. Data Builders presentation on a prototype of QCIS on the CDSS Net was postponed to the San Luis Obispo Conference.
11. Mission Statement—Lois led discussion on establishing a mission statement for the PMC advisory group. The discussion led to the first draft of the mission statement to read as: “ In a collaborative effort state and county staff provide quality data to our customers for characteristics of the Food Stamps and CalWORKs program including:

Work Participation Rates
Food Stamps payment accuracy

Key stakeholders are Executive staff, CWDA, legislative staff, Governor, FNS, DHHS, media, research and education groups, and public assistance recipients and taxpayers. Products assist to provide information so policy makers can determine how to allocate public resources for the public good.